

DELTA ENVIRONMENTAL CONSULTING INDUCTION FORM

WORKER'S NAME:	DATE:
<i>Please read the following information regarding requirements and site conditions associated with Delta Environmental Consulting and note that re-induction of casual workers shall occur in twelve months time.</i>	
REQUIREMENTS/CONDITIONS	TICK AS UNDERSTOOD
Delta has a safety management plan that includes a dress code, chemical hygiene plan, field advice and field equipment list. All workers must abide by these.	
All workers must report to a Delta staff member on arrival at St Kilda or on a remote work site (remote work sites are those sites away from the St Kilda site).	
Under no circumstances will a worker undertake roof work, excavation work (excavation – a hole you can get into that is deeper than 1m) or confined space work.	
All workers shall immediately notify Delta staff of any injuries, unusual incidents or near hits, accidental spills or discharges of any hazardous substances or dangerous goods.	
All workers shall work to standards set out by the current Occupational, Health, Safety and Welfare Act and Regulations and shall comply with any relevant EPA Codes of Practice or guidelines.	
No alcohol or drugs are permitted and no person under the influence of alcohol or drugs shall be permitted to work.	
All workers shall possess appropriate licenses or certification according to state and or federal legislation and shall produce these upon request.	
All workers shall wear appropriate safety clothing and use appropriate safety equipment according the Delta dress code. Ensure you are aware of any remote site's rules for safety dress and equipment – other organizations have their own requirements that you must meet. Obey all advisory PPE signage.	
Workers shall ensure they have some form of communication (two-way radio or telephone) and a first aid kit if working alone. First aid kits are available on request if required.	
All chemicals or hazardous substances are registered on site and MSDS sheets are available on request. Any chemicals bought on site must be registered and assessed for safety prior to use.	
All workers shall obtain permission prior to using any of Delta's plant or equipment. If you are unaware of the correct use of a piece of equipment, do not use it until you have been instructed in its safe use.	
For remote work, check to see if there is a monitoring program for the site. Monitoring programs outline site-specific safety requirements, which shall be followed. Where no specific program exists, look up the field equipment list and the field advice in the Safety Management Plan and ensure you are adequately prepared for your remote activity.	
All workers are responsible for cleaning up a work area on completion of work.	

I have read and understood the above conditions and requirements and shall convey the information to the appropriate personnel concerned.

Signed: _____